

**MINUTES OF THE ACADEMIC BOARD
May 3, 2011 at 3:15 in Bond 295**

Col. Bebensee called the meeting to order at 3:17 p.m. in Bond 295 on Tuesday, May 3, 2011.

ITEM 1: Approval of Minutes of the 19 April 2011 meeting (E-mailed attachment) Col. Mark Bebensee

The minutes were approved with the following exceptions:
Remove the words "Proposal for" from ITEM 4 (Heroism Day);
Amend the Roll Call vote to reflect the absence of Col. Berlinghieri;
Add the word "Counseling" in front of Education Electronic Portfolios in
ITEM 11. The minutes will be amended to reflect the corrections.

ITEM 2: Report from the College-Wide Curriculum Committee Lt. Col. Jane Bishop
New Course Request from Modern Languages

The College-Wide Curriculum Committee (CWCC) recommends the addition of Chinese 301 to offer the students intense conversation in Chinese. Currently, six (6) Citadel students are in China, and when they return, the Modern Language Department would like to provide a course that will allow the students to converse in Chinese to maintain their fluency. Unfortunately, the department has not found an instructor for this course; therefore, the course will not be offered until spring 2012. The CWCC approved the course 8-0 with one (1) abstention. The Modern Language Department would like to begin with Chinese 301 and later add 302 (composition), 303, 304, and 305 and make these courses available to transfer students, as well. Currently, the department is looking for a professor plus an adjunct instructor because there will be too many courses for one person to teach. *A motion was made, seconded, and approved for this proposed change.*

ITEM 3: Report from the Graduate Council Col. Steve Nida

A proposal for a certificate program in Systems Engineering Management (which includes new courses) is presented in the package of seven attachments. The most important attachment is that labeled "proposal," which presents the overview and rationale for the proposal; the other six attachments are sample syllabi for the courses included in the proposal.

The Graduate Council approved the proposal from the School of Engineering for a Systems Engineering Graduate Certificate and corresponding courses— PMGT 680: System Engineering Management Fundamentals; PMGT 681: Requirements Development and Management; PMGT 682: System Verification and Validation; PMGT 683: Systems Modeling and Integration; PMGT 684: Human System Integration; and PMGT 685: Decision and Risk Analysis. In order to support the workforce development in the low country, there appears to be a need for a systems engineering management graduate program which includes a twelve- (12) credit-hour systems engineering management graduate education program of study as a complement to the Master of Science in Project Management. *A motion was made, seconded, and approved for these proposed changes.*

ITEM 4: Faculty Council Report

Lt. Col. Peter Mailloux

At its 28 April 2011 meeting, Faculty Council passed three (3) resolutions: 1) The Academic Board, the President of the College, and the Board of Visitors consider replacing the current system of a Faculty Council and an Academic Board with a single governing body that will have legislative authority over academic matters. They further proposed that an ad hoc committee be formed by the Provost to define the mission, duties, and makeup of a Faculty Senate. This motion passed 12-2, with two (2) abstentions; 2) The Chair of Faculty Council be made a voting member of the Academic Board because the members of the Academic Board have changed over the years and are no longer only department heads/ deans, yet these members have voting privileges. This resolution passed 12-1, with one (1) abstention; 3) Setting up a more structured system for canvassing the faculty to donate to the Citadel Development Fund. This resolution passed 12-1, with one (1) abstention. In addition, the faculty (not the administration) would handle the contributions. Finally, Lt. Col. Mailloux requested that action on these items be delayed until the first meeting of the Academic Board in August. To conclude, a board member asked about the faculty vote concerning the wearing of a uniform; however, Lt. Col. Mailloux explained that nothing had been written, so no resolution has been made.

ITEM 5A: Approval of Degree Candidates for Graduation

Col. Mark Bebensee

Col. Bebensee asked for the granting of degrees to all those who have met the qualifications. *A motion was made, seconded, and approved for this proposal.* Col. Bebensee also noted that this would be the first year that both graduations will be held on the same day: one (1) at 9:00 a.m., the other at 5:00 p.m. and that the president would like to see the two (2) graduations even closer together next year.

ITEM 5: Discussion of Mission Statement and Revised Core Values
(Two E-mailed attachments)

Col. Mark Bebensee

BGen Hines has been involved in the creation of these documents and has an opening draft of the Mission Statement (see attached) as well as of the Core Values. He would like to suggest that instead of six (6) Core Values, the college have just three (3): Honor, Duty, and Respect. Several concerns were raised: 1) Do we want to omit *Academics* as a core value? 2) Are we stepping back by omitting *Diversity* as well as *Academics*? 3) What is the timeline for these changes? 4) Who are the members of the Citadel Experience Integration Team (CEIT)? In the discussion that followed, the point was made that *Academics* is really more the main activity in which we are engaged rather than a value we bring to that endeavor. Col. Bebensee indicated that, hopefully, these changes will take place rather quickly to allow the LDRS Development Team enough time to coordinate their curriculum with these changes. He also encouraged faculty members to send BGen. Hines any suggestions they might have. Finally, Col. Bebensee explained that the CEIT is composed of faculty/staff from HESS, ROTC, the Krause Center, as well as the Chaplain.

ITEM 6: Calendar Reminders

Col. Mark Bebensee

- A. Any additional Undergrad Catalog Revisions are now due to Barbara Pike
- B. Grades for graduating students are due at 10:00 Wednesday; all other grades are due at 10:00 on Thursday.
- C. Next year: College-wide Committees will meet on Tuesdays; Department/School meetings will meet on Thursdays.

Col. Bebensee had several reminders: 1) Catalog revisions are still under way, so everyone should give these revisions to Barbara Pike as soon as possible; 2) All grades for seniors must be submitted by 10:00 a.m. tomorrow, Wednesday, and all other grades are due by 10:00 a.m. this coming Thursday; 3) Everyone needs to be patient because this is the first graduating class under Banner, and all of the information is data driven. 4) Next semester college-wide meetings will be held on Tuesdays while Department/School meetings will be held on Thursdays at 11:00 a.m.

ITEM 7: Recognition of Members Rotating Off of the Board Col. Mark Bebensee

Col. Bebensee wanted to thank the board members who will be rotating off the Board for their valuable contributions: Col. Chuck Groetsch, Dean, School of Science and Mathematics; Col. Dennis Fallon, Dean, School of Engineering; Col. Paul Rosenblum, Department Chair, Biology; Col. Doug Fehrmann, Professor and Department Head, Aerospace Studies; and Col. Brent Dunahoe, Professor and Department Head, Naval Science.

ITEM 8: Other Matters from the Group

Lt. Col. Mailloux explained the difficult year that Faculty Council experienced in 2010-2011: 1) Difficulty maintaining quorums, 2) Some of the work of Faculty Council was not taken seriously, 3) Council members need to be interested in governance, 4) Some council members are not tenured faculty and do not have the institutional knowledge to make many decisions. Currently, there is no system in place to monitor attendance, so a department chair may not know whether someone from his/her department has attended meetings. Therefore, he encouraged the Board to think carefully before recommending faculty members for this committee.

Next, several board members voiced concerns about the qualifications to graduate and walk across the stage. The main concern dealt with the height/weight standards that are not met, yet all of the academic standards have been met. Also, a double standard seems to exist because many athletes do not have to conform to the same standards. Possibly, the Academic Board needs to assume more responsibility concerning this issue and make a new policy. In addition, several members wondered why cadets are not being allowed to walk across the stage because of remaining punishments. Col. Bebensee reminded the Board that all students are made aware of these standards in January of their junior year, so it shouldn't be a surprise; however, he encouraged the Board to put these issues on the August agenda.

Finally, several board members asked when putting cadets on Special Orders, why the faculty should verify cadets' military suitability. The Commandant's Office has created a special program to obtain this information, and many faculty members do not have access; therefore, they believe that the responsibility rests with the Commandant's Office. Col. Bebensee advised that this item also be put on the August agenda.

There being no further business, *a motion was made and seconded to adjourn the meeting at 4:12 p.m.*
Respectfully Presented,

Mark A. Bebensee, Ph.D.
Associate Provost for Academic Affairs

**ACADEMIC BOARD ATTENDANCE LIST
 2010-2011**

In Attendance: May 3, 2011	
NO	BG Sam Hines
YES	COL Mark Bebensee
YES	LTC Tara McNealy
YES	COL Steve Nida
YES	COL Angie LeClercq
YES	LTC Peter Mailloux
YES	LTC Sylvia Nesmith
YES	LTC Chris Fudge
	School of Business Administration
YES	COL Ron Green
YES	LTC Janette Moody
YES	LTC Wes Jones
	School of Education
YES	COL Tony Johnson
NO	MAJ Jennifer Altieri
YES	COL George Williams
	School of Engineering
YES	COL Dennis Fallon
YES	COL Ken Brannan
YES	COL John Peeples
	School of Humanities and Social Sciences
YES	COL Bo Moore
YES	LTC Guy Toubiana
NO	COL Gardel Feurtado
YES	COL David Allen
YES	COL Keith Knapp
YES	LTC Mike Politano
	School of Science and Mathematics
YES	COL Chuck Groetsch
YES	COL Joel Berlinghieri
YES	COL John Carter
YES	COL John Moore
YES	COL Paul Rosenblum
YES	COL Lisa Zuraw
	ROTC Departments
YES	COL Laurence Hutto
NO	COL Douglas Fehrmann
NO	COL Brent Dunahoe
	Guests: LTC Bishop