

**MINUTES
21 OCTOBER 2008
ACADEMIC BOARD MEETING**

In Attendance	
YES	BG Sam Hines
YES	COL Spike Metts
YES	LTC Tara McNealy
YES	Dr. Ray Jones
YES	COL Angie LeClercq
YES	LTC Bill Woolsey
YES	MAJ Sylvia Nesmith
	School of Business Administration
YES	COL Ron Green
YES	COL Mark Bebensee
	MAJ Wes Jones
	School of Education
YES	COL Tony Johnson
YES	MAJ Jennifer Altieri
YES	COL George Williams
	School of Engineering
	COL Dennis Fallon
YES	COL Ken Brannan
	COL John Peeples
	School of Humanities and Social Sciences
YES	COL Bo Moore
YES	COL Mark Del Mastro
YES	COL Gardel Feurtado
YES	COL David Allen
YES	COL Keith Knapp
YES	LTC Steve Nida
	School of Science and Mathematics
YES	COL Chuck Groetsch
YES	COL Joel Berlinghieri
YES	COL John Carter
YES	COL John Moore
YES	LTC Paul Rosenblum
YES	COL Randy Blanton
	ROTC Departments
YES	COL Richard Townes
YES	COL Douglas Fehrmann
YES	COL Paul Dunahoe
	Guests
YES	Dr. Kathy Zanin, Chair, Curriculum and Instruction

At 1515, BG Hines called the meeting to order and presented Lt Gen John Rosa. The President gave a general overview of the serious budget situation facing The Citadel and the State. Gen Rosa pointed out that The Citadel receives only about \$16.3 million of its annual operating budget from the State and that The Citadel had been informed of a budget reduction of \$2.7 million, or about 14.8% of out State appropriation. This represents approximately 1.9% of the entire budget of the College. General Rosa reminded the Board of the fiscal directive he had already presented including the five percent reduction in operating budgets. The decision of the Board of Visitors to increase fees to move The Citadel to the “middle of the pack” among State teaching universities had provided a strategic reserve that will be very helpful in addressing this loss of State funding. He indicated that furloughing of employees was not on the table at this time, but that he had directed that all employees leave a day earlier and come back a day later for Winter Break. Keeping the boilers shut down for these two days will save approximately \$40,000. General Rosa indicated that he felt it would be 3 to 5 years before State appropriations would return to current levels which are still well below the levels in 2001. General Rosa indicated that in times of fiscal challenges strategic planning is more important than ever and that the results of the current strategic plan will provide the guidance for the next capital campaign. He projected that the silent phase of the next campaign would begin in summer or fall 2009 and would last for the next three years.

The issue of a plan for paying for the stadium was raised. General Rosa indicated that a plan was in place. This plan includes funds from the City for the next 10 years, a capped sum of \$190,000 a year from student Athletics Fees, and unrestricted funds from the contributions of each reunion class. Sales of club seats, rentals of the stadium, and additional fund raising will also play important roles.

After addressing questions, the President turned the meeting over to the Provost.

ITEM 1. Approval of minutes of the 18 August meeting of the Academic Board.

The minutes of the 18 August meeting were approved as presented.

ITEM 2. Report from the Faculty Committee on Curriculum and Instruction

Dr. Kathy Zanin, Chair of the Curriculum and Instruction Committee presented a new course proposal submitted by Al Gurganus, Director of the Office of Fellowships.

Catalog Data: FELP 301 (department code MISC; CIP code 240101), 3.0 credit hours

Course Name/Number: Fellowships Preparation , FELP 301

Catalog Description: Preparation for application for nationally competitive fellowships. Open to highly qualified academic juniors committed to graduate study under the aegis of a fellowship foundation, eg, the Institute of International

Education, Truman Foundation, Rhodes Trust, British Council. Guest lectures by foundation representatives and past fellowship recipients. Participants target pertinent awards, draft a curriculum vitae, personal statement, and project proposal. Attendance of various sessions at the biennial convention of the National Association of Fellowships Advisers (<http://www.nafadvisors.org/>), funding for which is part of the Fellowships Office's budget. Registration by permission of the instructor.

Rationale (General Statement): FELP 301 is to be offered each spring by the director of the Office of Fellowships (<http://www.citadel.edu/fellowships/>) on mandate from the provost to build systematically on the recent success of cadet applicants for Fulbright, Truman, and CAORC/DoS scholarships. Similar courses have been offered for some years at the USMA and USNA. Eligible academic juniors will have compiled a sufficient record to begin the application process for nationally competitive fellowships, the deadlines for which generally fall in September and October.

The approval of the course was moved and seconded. Some concern was expressed about awarding 3 hours of credit for things these students would already be doing in preparation for applying for a major fellowship or award. A question was also raised regarding the syllabus of the courses. Supporters of the course indicated that the work these students would be performing would be substantial and certainly worth of 3 credits. Regarding the syllabus, it was expressed that this course would be much like an independent study. A syllabus would have to be developed for each student. After some discussion, the vote was called. The course was approved with one negative vote and one abstention.

ITEM 3. Proposed modification of the Master of Education in Counselor Education to add a Specialization in Student Affairs and College Counseling

COL George Williams presented the following Planning Summary for the proposed modification. Details of this program including descriptions of new courses had been provided to the Board by e-mail. This modification had been approved on 14 October 2008 by The Citadel's Professional Education Board and on 16 October 2008 by the Graduate Council.

Introduction:

The Citadel is pleased to submit a Planning Summary for a Program Modification in the M.Ed. in Counselor Education to add a *Specialization* in "Student Affairs and College Counseling." This new degree program will be directed toward individuals who intend to work in the area of student services in higher education. This *Specialization* will require a minimum of 48 semester credit hours and will follow the accreditation standards of the Council for Accreditation of Counseling and Related Educational Programs (CACREP, 2009 Standards). The proposed *Specialization* requirements include 6 credit hours in the School of Education core courses, 33 credit hours in the Counselor Education core courses, and 9 credit hours in the Student Affairs core. Twelve of the Counselor Education hours will be spent in Basic Counseling Skills (3 credit hours), supervised field experience courses including Practicum (3 credit hours), and Internship (6 credit hours) completed during one or two semesters.

Justification of Need for the Proposed Program:

A need exists for a “Student Affairs and College Counseling” training program in the Lowcountry. The Citadel is committed to principled educational leadership in higher education which makes The Citadel the ideal place for offering a program that is committed to preparing leaders in Student Affairs and College Counseling. Such a program will teach students aspiring to work in higher education how to use resources effectively to achieve institutional missions and goals and to establish high expectations for the learning process. In addition, the proposed “Student Affairs and College Counseling” program will equip higher education program enrollees with the skills needed to engage students in active learning while building supportive and inclusive communities within higher education institutions and help their students develop coherent values and ethical standards.

Although the tri-county area has several institutions of higher education, the Lowcountry does not have any graduate training programs to prepare persons interested in Student Affairs and other related student services in higher education. Many individuals in the Lowcountry who are currently employed in Student Affairs hold a Bachelor’s degree. This new Master of Education degree in Counselor Education with a *Specialization* in “Student Affairs and College Counseling” (i.e., the chosen *Specialization* title by CACREP) will provide them the knowledge and skills needed for career advancement.

Tri-county area higher education administrators in Student Affairs are very supportive of the proposed *Specialization* in “Student Affairs and College Counseling” to be offered by The Citadel Graduate College (CGC). A few of the comments expressed by some of these area administrators include the following:

Colonel Gregory Stone, *Commandant of Cadets at The Citadel*, states, “The initiation of a “Student Affairs and College Counseling” program provides a truly exciting opportunity for The Citadel and students pursuing this program. I am confident that professionals who participate and graduate will have a positive impact on both the people and organizations they will serve.”

Victor K. Wilson, *Executive Vice President for Student Affairs at the College of Charleston*, states, “The benefits for such a program in the Lowcountry are immeasurable. The approval of the M.Ed. [*Specialization*] in Student Affairs provides invaluable opportunity to train future Student Affairs personnel right in our backyard. Higher education in the Lowcountry will never be the same as it will undoubtedly broaden the educational and professional options available to current and future practitioners in the field.”

Dr. Rick Brewer, *Vice President of Student Affairs at Charleston Southern University*, states, “The current, and expected, growth in the

college enrollment market in the Charleston area will benefit greatly from the addition of the M.Ed. program in Student Personnel. Institutions, as well as matriculating students, will be better equipped to meet, and exceed, academic goals as a direct result of a workforce trained to assist students with navigating the challenges of higher education. Indeed, college personnel will be able to enhance and strengthen student life in terms of the academic, emotional, and professional development of the traditional-aged and adult population market.”

John Jamrogowicz, *Dean of Enrollment in the Division of Student Service at Trident Technical College*, states, “Since I began working at Trident Technical College in 1990, the number of students enrolled in postsecondary education in the Charleston area specifically and in the coastal SC area more generally has grown exponentially. In fact, TTC has essentially doubled its 1990 enrollment and is approaching 12,800 students this Fall. More than any other degree program that I know of, a graduate program in Student Affairs prepares students for entry into and then supports their growth in any of the professional sub-specialties associated with student services and/or as a general practitioner in the field. . . . I have no doubt that a master’s degree [Specialization] in Student Affairs would find a sustaining home at The Citadel and would offer a challenging, and rewarding option for study based in Charleston.”

Willette S. Burnham, *Executive Director of Student Programs and Director of the Office of Student Diversity at the Medical University of South Carolina*, states, “South Carolina professionals, particularly those in the Lowcountry, will benefit immensely from having a graduate program that is easily accessible and affordable. Though there are many wonderful opportunities nearby, there is none exactly like the program being proposed for this community of up and coming terminal degree recipients and future Student Affairs professionals.”

Anticipated Demand:

Chief Officers for Student Affairs in the Lowcountry were contacted to determine interest and need and justification for an M.Ed. in Counselor Education with a *Specialization* in “Student Affairs and College Counseling” for the proposed program at The Citadel Graduate College (CGC). In response, they emailed their staff and undergraduate student leaders to explain the program. This request was emailed in August 2008, with a follow-up in October 2008. Through this effort 46 individuals indicated an interest in pursuing this degree.

Duplication of Proposed Program Modification in Lowcountry and Across the State:

The University of South Carolina and Clemson University are the only two South Carolina higher education institutions offering graduate degree programs in

Student Affairs. These two programs do not accept all applicants desiring to pursue a degree in Student Affairs at their institutions. Currently, there are no programs existing in the Lowcountry to serve area students seeking a degree with a *Specialization* in Student Affairs and College Counseling.

New Costs for Program Implementation:

New costs for this program will be minimal. No additional facilities, equipment, or library holdings will be required.

Approval of the program modification was moved and seconded. It was verified that this program would have no impact on NCATE accreditation. After brief discussion, the program modification was approved without opposition.

ITEM 4. Update on Faculty Recruitment

BG Hines reminded the Board that details of the revised faculty recruitment process had been presented in an extended dean's meeting. The Provost indicated that he did not intend to stop any faculty searches that have already begun, but did not intend to start any new searches at this time. He indicated that if any of the ongoing searches could be postponed without seriously hurting an academic program, they should be postponed.

ITEM 5. Other matters

LTC McNealy thanked the Board for the valuable information and ideas being submitted in the strategic planning process. She indicated that the electronic survey would be closed in the next week and analysis of input would begin. LTC McNealy provided an article from the "Chronicle" regarding the importance of strategic planning in times of financial crisis.

There being no further business, the meeting was adjourned.

Respectfully submitted,

Isaac S. Metts, Jr., Ph.D.
Associate Provost for Academic Affairs