

**MINUTES OF THE ACADEMIC BOARD**  
**September 23, 2014 at 3:15 p.m. in Bond 295**

ITEM 1: Approval of the Minutes of the 18 August 2014 Meeting BG Hines  
(E-mailed attachment)

*The Minutes were approved as written.*

ITEM 2: Update on College-Wide Calendar Mr. Easterlin

Mr. Easterlin reviewed the online calendar system which will: 1) put all calendars in one centralized location, 2) include all areas on campus, 3) filter by event type or location, and 4) have keyword searches.

Moreover, events can come to faculty/staff Outlook calendars as well as to other electronic devices. Mrs. Bright used the University of New Hampshire as her example and explained that The Citadel is still in the test environment.

COL Trumbull pointed out that some people are color blind and that possibly this issue could be considered when designing the calendar. COL Welch noted that there is a difference between cadets and evening under graduate students, and that evening students often experience difficulty finding information specifically for them.

Mrs. Bright pointed out that this calendar will reflect changes immediately and will allow people to overlay multiple calendars. In addition, departments can have their own calendars so that their faculty and staff can keep up with departmental events.

Mr. Easterlin will begin by populating the Academic and the Commandant's calendar.

COL Berlinghieri wanted to make sure that this new format will allow for printing, and Mr. Easterlin explained that printing this calendar will not be a problem. Next,

he pointed out that the academic schedule will connect to the Event Management System (EMS) and added that many departments have begun loading their classroom assignments into EMS. He further explained that the calendar can be populated from EMS information and closed by asking the Board to have their departments update EMS.

ITEM 3: Update from the Graduate Council COL McNamara  
(2 E-mailed attachments)

The Graduate Council approved the following items:

1) MATH: Amend the current course description in the *College Catalog* to reflect that MATH 518 has been replaced by MATH 618.

*A Motion was made and seconded to approve this course replacement.*

2) Engineering Leadership and Program Management: Approve a new Certificate—Technical Program Management (TPgM) which will be a four-course

Graduate Certificate. LTC Horner asked where this certificate would be housed COL McNamara explained that this certificate will be housed in the Citadel Graduate College. *A Motion was made and seconded to approve this certificate.*

ITEM 4: Faculty Council Report LTC Barth  
LTC Barth explained that often committee reports take time to generate, so to keep the Council informed, they have appointed liaisons. In addition, he met with Beau Quarles from Staff Council to discuss issues that affect both groups. Lastly, the Financial Affairs Committee is reviewing the budget, has met with Col Garcia, and will continue its efforts to keep everyone informed concerning the workings of the budget process. Also, Faculty Council is reviewing governance.

ITEM 5: Course Title Change COL Davakos  
(2 E-mailed attachments)  
COL Davakos asked the Board to approve a course name change: from PESH-404—Administration of Health, Exercise, and Sport Science to PESH-404—Leadership for Health, Exercise, and Sport Science Organizations for junior- and senior-level cadets in Sport Management, REXSC or PEHW, or enrolled in the Leadership Minor.  
Rationale: Currently, the course examines only the administrative role and skills required for managing such organizations; however under the new title, the course will focus on the role of leadership in general, with a specific application to a sports setting.  
CAPT Blake asked for clarification on the syllabus as the names are different and pointed out that the Registrar will need to abbreviate the title to Leadership for HESS Organizations. A  
*Motion was made and seconded to approve this course title change.*

ITEM 6: Library Sprinkler System Update COL Goble  
COL Goble explained that the renovation is a month ahead of schedule and that the books are available on the second floor. He noted that work is continuing on the first floor and that this coming Thursday, staff members will begin moving down to the first floor. The current plan is to open the doors on 4 October; however, the coffee shop will not be open. In the future, he hopes that the coffee shop might become a Starbucks.

ITEM 7: Absence System Update COL Bebensee  
COL Bebensee reviewed the class absence system as well as the changes for punishments. He explained that last year, there were more absences; however

because of increased punishments, the absences are much fewer so far this year. At the beginning of the semester, there was a problem with the file containing cadet email addresses, so not all cadets were receiving emails to notify them that they had been reported absent from a class. However, this issue should be fixed in the next day or two.

ITEM 8: Provost Search Process Update COL Bebensee

The Provost Search Committee members are: COL Bebensee, COL Allen, MAJ Garner, COL Thompson, COL Trumbull, COL Philipkosky, LTC Brown, and LtGen Sams. To help with the search, the Committee has selected Myers-Mcrae from Georgia and recruiting has begun. Unfortunately, the timetable is running a little late because the search firm is involved in other searches; consequently, they will accept applications through 28 November. In addition, Skype interviews will take place on the 15<sup>th</sup>-16<sup>th</sup> of January, and a smaller group will be invited to off-campus interviews later that month. On February 16<sup>th</sup>-19<sup>th</sup>, four finalists will visit the College. As Chair of this Committee, COL Bebensee asked the Board to spread the word about the February meetings.

ITEM 9: Calendar Reminders COL Bebensee

Friday, Oct. 10<sup>th</sup>: No afternoon classes, Academic Open Houses for Parents' Day  
Wednesday, Oct. 22<sup>nd</sup>: Leadership Development Day, No Day Classes  
Thursday, Oct. 23<sup>rd</sup>: Midterm grades due by 10:00 a.m.  
Tuesday, Nov. 4<sup>th</sup>: Election Day: No DAY classes, Evening classes DO meet  
February Academic Board Meeting to be held on the 24<sup>th</sup> rather than the 17<sup>th</sup>

ITEM 10: Other Matters from the Group

BG Hines explained that *College Choice* (which rates colleges and universities through rankings, reviews, and degree guides) ranked The Citadel #3 in the category of Southern Regional Universities.

There being no further business, *a Motion was made and seconded to adjourn.*

Respectfully Submitted,

Mark A. Bebensee, Ph.D.

**ACADEMIC BOARD ATTENDANCE LIST  
2014-2015**

In Attendance: 23 September 2014	
YES	BG Sam Hines
YES	COL Mark Bebensee
YES	COL Robert McNamara
YES	LTC Tara Horner
YES	LTC Mick Fekula
YES	LTC David Goble
YES	LTC Mike Barth
YES	LTC Sylvia Nesmith (CPT Blake for LTC Nesmith)
YES	LTC Chris Fudge
	<b>School of Business Administration</b>
YES	COL Bill Trumbull
NO	COL Janette Moody
NO	COL Wes Jones
	<b>School of Education</b>
YES	COL Larry Daniel
YES	COL Kathy Richardson-Jones
YES	MAJ Aaron Oberman
	<b>School of Engineering</b>
YES	COL Ron Welch
YES	COL Kevin Bower
NO	COL John Peeples
YES	COL Chuck Skipper
	<b>School of Humanities and Social Sciences</b>
YES	COL Bo Moore
YES	COL Guy Toubiana
YES	COL Dubose Kapeluck
YES	COL David Allen
YES	COL Kathy Grenier
YES	COL Steve Nida
NO	LTC Sean Griffin
	<b>School of Science and Mathematics</b>
YES	COL Lok Lew Yan Voon
YES	COL Joel Berlinghieri
YES	COL Harry Davakos
NO	COL Mei Chen
YES	COL John Weinstein
YES	COL Lisa Zuraw
	<b>ROTC Departments</b>
YES	COL Mark Raschke
YES	COL John Colombo
NO	COL Thomas Clark III (MAJ Gallagher for COL Clark)
	<b>Guests:</b> Dean Easterlin, Nancy Bright

