



FOR USE WITH FOCUSv2 for Your
**Statement of Career Goals &
Statement of Educational Goals**

Use the following outline to help you state your **Career and Educational Goals** within **FOCUS** under the **Career Readiness** section. This information will appear in **Your Personal Portfolio** that you build upon completion of the FOCUS program. Place this in your **Career Planning Portfolio** (CPP) for future reference. (For details about your CPP, please refer to www.citadel.edu/career_services/CareerPlanningPortfolio.htm).

1. **What is your Initial Target upon graduation?** Be as specific as possible. What type of job and type of employer (indicate specific employer) OR what type of graduate study and which university?
2. **Where is your Initial Target Position/Graduate Program located?** Region/city?
3. **What is your Long-Term Career Goal?**
4. **Specify your Career Goal Timeline.** How will you get from graduation at The Citadel to your long-term goal? Is graduate school a part of your timeline? If so, when? Which program?
5. **How will you gain your Target Position/Graduate School Admission?** What specific steps will you take?
 - 1.
 - 2.
 - 3.
 - 4.
6. **List the 10 Employers or Graduate Schools** (depending on your goals) **of greatest interest to you.**
 - 1.
 - 2.
 - 3.
 - 4.
 - 5.
 - 6.
 - 7.
 - 8.
 - 9.
 - 10.