

# **Computer Services Committee**

## **Annual Report, Academic Year 2004-2005**

Current membership is comprised of one non-voting member (Rod Welch-ITS; proxy: Debbie Fisher) and ten voting members: Nancy Bell-Hundemer (PSYC), Frances Frame (ENGL), Peter Greim (MACS), Keith Plemmons (CIVL), Susan Simmons (BADM), Kirstin Steele (LIBR), Kyle Sinisi (HIST), Les Cohn (MACS), Mark DelMastro (MLNG), and Donna Gibson (EDUC). Five voting members constitute a quorum.

During AY 2004-4005, the Computer Services Committee met three times to conduct ordinary and special business.

During the September 16, 2004 meeting we:

- Elected Keith Plemmons to chair the committee,
- Received a report from ITS on Computer Lab Improvements and general ITS information, and
- Formed a subcommittee to announce, evaluate, and report on faculty PC upgrades.

During the January 27, 2005 meeting, we:

- Addressed a request from Faculty Council as to why ITS supports only Gateway computers and to make a recommendation as to whether the current ITS policy is sensible or “else whether ITS should provide support for other computers too.”
- Before addressing the issue, we identified the criteria for determining if an ITS computer policy is “sensible.” These criteria included, ROI in terms of budget, time and available resources; type of research money; and who purchased the computer (ITS, department, or individual faculty member.)
- Rod Welch made a presentation on ITS policy and procedures.
- Discussion followed.
- By unanimous vote of all voting members, the ITS computer policy was determined to be sensible.
- The recommendation as approved by committee was presented to Faculty Council.
- As part of New Business, it was determined that the full committee should meet to review the procedure and criteria for next year’s faculty computer upgrades.

During the March 1, 2005 meeting, we:

- Had a general discussion on the purpose and process for determining how PCs should be awarded to faculty. As a result of general discussion, formal procedures were proposed and approved.
- Discussed opportunities for keeping faculty abreast of new technology, but concluded that it was not in the best interest of the program’s goal to provide PCs to faculty who have made no request nor expressed an interest in using them.

Respectfully submitted,  
Keith Plemmons,  
Chair, Computer Services Committee