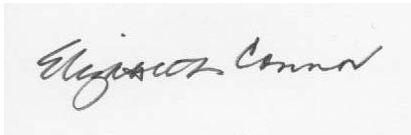


October 3, 2006

Dear Faculty:

The Student Evaluation of Instruction Committee recently decided to reissue its faculty survey related to how instruction is evaluated. Faculty are asked to complete the attached survey and return it to Elizabeth Connor – Daniel Library by **Friday, October 20, 2006**. Thank you.

Sincerely,

A rectangular box containing a handwritten signature in cursive script that reads "Elizabeth Connor".

Elizabeth Connor, MLS, AHIP  
Chair, Student Evaluation of Instruction Committee  
Assistant Professor of Library Science  
Daniel Library

Committee on the Evaluation of Instruction  
Faculty Survey

Thank you to the faculty who completed surveys in the spring related to evaluation of instruction. Unfortunately, response rates were too low for the data to be useful. The Committee on the Evaluation of Instruction is surveying faculty again with a version revised slightly, so we are asking all faculty to complete the survey (regardless of whether or not you responded in the spring). Thank you for your input into this important matter.

- 1) Based on your experience with online evaluations in the Fall, 2005 semester, are you in favor of using them again for numerical ratings and comments?

Yes  
 No

- 2) If any, what are your concerns about online evaluation?

Response rate too low:  
 Too little control over conditions:  
 Authentication concerns:

- 3) When do you prefer to have student evaluations administered?

The last 3 weeks of class  
 The last 2 weeks of class:  
 The last week of class  
 During final exam  
 During 2<sup>nd</sup> half semester

- 4) If the objections or concerns you have mentioned above could be addressed, would you like to see The Citadel employ an online process for student evaluation?

Yes  
 No

- 5) If the college were to return at some point to employing an online procedure of evaluation, are you interested in the institution being involved in controlling the conditions under which students complete online evaluations?

Yes  
 No

6) If you responded “yes” to question five—and if the college were to return at some point to employing online procedures of evaluation—which of the following computer facilities would be appropriate for completion of online evaluations?

- a barracks computer lab, under the supervision of a senior company cadet
- a barracks computer lab, under the supervision of a cadet selected by the professor
- an academic building with computer facilities
- any computer from any site at any time

7) Fall 2004 hard copy student evaluations generated an 84% average response rate. Fall 2005 online evaluations generated a 33% average response rate. The committee is currently researching the standards for acceptable response rate. Whatever the procedure used, what do you consider a minimal acceptable (representative) response rate?

- Above 30%
- Above 40%
- Above 50%
- Above 60%
- Above 70%
- Above 80%

8) Other than probationary review and post-tenure review decisions, when was the last time your classroom teaching was evaluated by a peer or peers?

- Within the past year
- Within the past three years
- Never

10) Some institutions provide assistance to train peer evaluators of teaching. Do you think The Citadel should provide this type of assistance?

- Yes
- No

11) What weight does your department place upon student evaluations when evaluating your teaching?

- It represents one-third
- It represents two-thirds
- It is the only evaluation of your teaching
- I do not know

Comments: