



MEETING MINUTES

Date of Meeting: Thursday, October 16, 2008
Time and Location: 11:15 a.m. Bond 295
Minutes Prepared By: Erica Wright

1. Attendance at Meeting

Dr. Samuel Hines	<u>Absent</u>
Dr. Ray Jones	Dr. John Carter
Dr. Jennifer Altieri	Dr. Kathy Richardson-Jones
Dr. Kathy Brown	Dr. Wes Jones
Dr. Steve Comer	Dr. Angela LeClercq
Dr. Sheila Foster	Dr. Paul Rosenblum
Dr. Kathy Grenier	Dr. George Rudolph
Dr. Scott Lucas for Jim Hutchisson	<u>Ex-officio members & Guests</u>
Dr. Will Johnson	Marcia Bonica – CGC
Dr. Kerry Lassiter	Dr. Barbara Griffin – Guest of Dr. Williams
Dr. Terry Mays	Rebecca Kyzer – CGC
Dr. George Williams	Eric McMahan - SGA
Dr. Bill Woolsey	Donna Parrish - CGC
	Erica Wright – Recorder

2. Meeting Notes

Call to Order

Dr. Hines called the meeting to order at 11:20 am.

Old Business

The Minutes of September 18, 2008 were approved unanimously.

New Business

Requesting Permanent Course Numbers for 2 Special Topics Courses

- Dr. Williams requested permanent course numbers for two EDUC 587 special topics courses. Assessment of Abnormal Behavior would change to EDUC 567 and DSM-IV-TR would change to EDUC 568. A motion was made to approve the requested permanent course numbers. The motion passed unanimously.

Requesting Change of Existing Course Title

- Dr. Williams requested a title change for EDUC 624: Advanced Counseling Techniques. He advised that since this course is taken at the beginning of the program, the title should reflect the content of the course. He requested the title be

changed to Basic Counseling Skills. A motion was made to approve the change as requested. The motion passed unanimously.

Proposal for Specialization in “Student Affairs and College Counseling”

- Dr. Williams proposed a specialization in Student Affairs and College Counseling in the Master of Education, Division of Counselor Education. This specialization will require a minimum of 48 semester credit hours, and will follow CACREP (2009 Standards) accreditation requirements. Requirement will include 6 credit hours in the School of Education core courses, 33 credit hours in the Counselor Education core courses, and 9 credit hours in the Student Affairs core. Twelve of the Counselor Education hours will be spent in pre-practicum (3 credit hours), practicum (3 credit hours), and internship (6 credit hours) offered over one or two semesters.
- The proposal included course numbers for the Student Affairs Practicum, the two Student Affairs Internships, and a request to change the four EDUC 587 special topics courses, which comprise the Student Affairs Certificate, to permanent course numbers.
- Dr. Williams indicated that the curriculum for two School of Education core courses, EDUC 500 and EDUC 522, would be revised to include emphasis on student affairs. These revisions would apply only to those students who pursue the specialization.
- A council member questioned how the core courses versus the specialization would be identified on transcripts. It was relayed that the courses would be properly identified with specific coding in the system.
- Dr. Williams advised that all course numbers presented in the proposal have to be confirmed by the Registrar upon her return on Monday.
- Dr. Williams reported that the Specialization was supported by the School of Education and the Professional Education Board and will go before the Academic Board on October 21, 2008.
- Dr. Williams advised that November 1, 2008 is the target date for the program to be reviewed by the State Commission on Higher Education.
- A motion was made to approve the Specialization as presented with all changes. The motion passed unanimously with the proviso that Dr. Williams is to obtain confirmation of the proposed course numbers.

Other Matters as Necessary

- Dr. Hines discussed the current budget cuts affecting higher education institutions. He informed the Council that The Citadel is not currently expecting a reduction in force or employee layoffs. The Citadel is in a good position due to solid fiscal management and to the support of The Citadel Foundation. The only area that has experienced significant change is the Print Shop which will be converted into a copy center.

3. Upcoming Events	
Event	Date
N/A	N/A

3. Action Items		
Action	Assigned to	Due Date
N/A	N/A	N/A