The Graduate Council met in the Achurch Room of Capers Hall on this date. Members in attendance were Dr. Nancy Bell, Dr. Clark Bowman, Dr. Mark Bebensee, Dr. Harry Carter, Dr. Melvin Ezell, Dr. Spencer Hurd, Dr. Sheila Foster, Dr. Margaret Francel, Dr. Katherine Grenier, Dr. Ken Henson, Dan Ouzts, and Dr. Robert Steed. Also present were ex-officio members Heather Anderson, Marcia Bonica, Pat Ezell, and Sylvia Nesmith.

The minutes of the April 22, 2003 meeting were approved as distributed.

Dr. Bell introduced a request to change the credit value of PSYC 555 (Special Topics in Psychology) from a fixed credit hour course to a variable, one to three credit hour course. Discussion followed. A motion was made by Dr. Bell and seconded by Dr. Henson. The Council approved the request unanimously.

Ms. Ezell asked Graduate Council members to remind their faculty that CGPS would no longer distribute class rolls. She asked that faculty be reminded to manage their class attendance via the class rolls on the web (PANCHO), and to inform CGPS of discrepancies. She also related that the Spring 2004 calendar dates are currently on the web and that graduate classes for the spring start a week prior (Jan 5) to evening undergraduate courses (Jan 12).

Dr. Francel expressed concern about not being able to access rolls for students attending joint program classes from the College of Charleston during pre-registration. Ms. Ezell relayed that CGPS would address the issue and get back with the joint program directors with possible options.

General Carter shared information concerning the overall fall enrollment at The Citadel. He related that CGPS summer 2003 enrollments were very strong and that we had exceeded the budgeted amount of net revenue projected. He stated that had we not had strong enrollments this past summer, the budget cuts would have been more severe. General Carter also explained that fall 2003 enrollments for CGPS were up six percent over last year. The enrollment for the Corp is also strong. The Citadel brought in 638 freshmen this fall. There have been 55 to leave the Corps to date. This is the lowest attrition for this date in the term in the last ten years.

General Carter stated that the Board of Visitors has passed an optional evening meal period for the upper classmen. This was tested successfully several years ago and will be implemented this spring.

Drs. Bebensee and Foster shared information on the new joint PharmD/MBA degree program with MUSC. They expressed concern over the payment process for MUSC students taking courses at The Citadel via the consortium agreement originally discussed. General Carter stated that
he would work on that process with the School of Business. Ms. Ezell related that CGPS would work on the tracking of these students and the SIS details.

Ms. Anderson distributed important CGPS dates relative to the recruiting of new CGPS students. She also discussed the use of individual program brochures and invited those departments without brochures to contact her for development of departmental brochures. General Carter strongly encouraged the development of brochures for all programs prior to the next visit from the SACS team. Ms. Ezell related that CGPS has recently received many inquiries about The Citadel’s programs in psychology. These inquiries were directly attributed to other schools having received information from CGPS on our psychology programs.

As there was no further business, the meeting was adjourned.

Respectfully submitted,

Pat Ezell