The Graduate Council met in the Achurch Room of Capers Hall on this date. Members in attendance were Dr. David Allen, Dr. Nancy Bell, Dr. Clark Bowman, Dr. Harry Carter, Dr. Melvin Ezell, Dr. Spencer Hurd, Dr. Al Finch, Dr. Sheila Foster, Dr. Margaret Francel, Dr. Katherine Grenier, Dr. Will Johnson, Dr. Angie LeClercq, Dr. Dan Ouzts, and Dr. Robert Steed. Also present were ex-officio members Marcia Bonica, Pat Ezell, Sylvia Nesmith, and Lisa Zuraw.

The minutes of the October 2, 2003 meeting were approved as distributed.

Dr. Carter and Ms. Ezell introduced the proposed changes to the Summer 2004 calendar. Changes were necessary due to the Memorial Day and Fourth of July Holidays. Changes affect Summer I and II Evening sessions and also the start date of Summer II Day session. The proposal was to add 15 minutes of class time to each class period in order to achieve the minimal acceptable amount of instructional time (2250 per three credit hour course). Class times will now be 5:45pm-8:45pm for the summer evening sessions as opposed to 5:45pm-8:30pm. Discussion followed. The Council approved the request unanimously.

Ms. Ezell stated that CGPS would be requesting next summer’s class schedules on November 17, 2003.

General Carter shared information that work is still underway for the development of an interdisciplinary minor in leadership at the undergraduate level. He related that the working group (composed of five departments) would also be looking at developing a masters level program in leadership.

Ms. Ezell brought forward from the psychology department a proposal to change the existing multi-step thesis approval process. Basically the recommendation was that the Department Head/Program Coordinator of the area recommends the faculty to serve on the student’s thesis committee. The recommendation would then go to the department head/dean. Discussion ensued and Graduate Council decided to adopt the new form/procedure in all areas with thesis requirements except the joint programs offered. The joint program faculty will use the form adopted by the joint program committee, but the appropriate dean will sign the form just for informational purposes.

Dr. Ezell presented a two-part request to change the name of the current Masters Program in Physical Education. The first step would be to change the name of the degree program from - the Master of Education program in Physical Education to - the Master of Education program in Health, Exercise and Sport Science. The next step, after SACS visitation, would be to propose to CHE a change in the actual degree program from a Master in Education degree to a Master in Science degree, along with an additional Master of Arts in Teaching degree.

Dr. Carter requested that the Council review the material on the requested name change and ask any questions of Dr. Ezell over the next week. As Council approval is necessary before the next Academic Board, an electronic vote will be taken after Council has had the week to review the proposal.
Ms. Ezell thanked the faculty for their participation in the Information Session held Monday, November 3, at the Holiday Alumni Center. The session was well attended and very beneficial to those who participated. Several Graduate Council faculty thanked CGPS for hosting the session.

As there was no further business, the meeting was adjourned.

Respectfully submitted,

Pat Ezell