The Graduate Council met in the Admissions Conference Room on this date. Members in attendance were, Dr. Mark Bebensee, Dr. Nancy Bell, Dr. Clark Bowman, Dr. Harry Carter, Dr. Melvin Ezell, Dr. Margaret Francel, Dr. Kenneth Henson, Dr. William Johnson, Dr. Dan Ouzts, and Dr. Robert Steed. Also present were ex-officio members Heather Anderson, Pat Ezell, Sylvia Nesmith, and Lisa Zuraw.

The minutes of the November 6th meeting were approved as distributed.

Agenda item 1 was the 2004-2005 academic calendar. Dr. Carter suggested that classes begin on Monday, January 10th for spring 2005. The pros of this suggestion are as follows:

- It will eliminate the problem of starting classes the day after the New Year holiday.
- January 3, 2004 is a Citadel holiday. There will be no Monday classes. There is also a MLK holiday the third Monday of January and classes will not meet. That means there would be only 13 class periods for Monday night.
- Citadel graduate schedule will be more in line with the College of Charleston schedule which helps with the joint program administrative challenges.
- Undergraduate and graduate CGPS classes will begin at the same time

The primary disadvantage of the proposed change is that the last spring 2005 exam will be held on Thursday, April 28, 2005 and CGPS commencement is on Sunday, May 1, 2005. This leaves little time for grades to be turned in to the Registrar's Office.

Other suggestions for this challenge were to move the CGPS graduation after the Corps of Cadets. This presents another challenge because the cadets will not be available to help/participate in the CGPS commencement. Another suggestion was to move the CGPS graduation back to a weeknight. It was originally moved from a weeknight at the students' request to allow for more family members to attend.

The council voted to begin classes on Monday, January 10th and have the CGPS office remind faculty in December 2004 and January 2005 of the dates for exams and commencement.

Dr. Bebensee presented a proposal for the MBA admission process. He proposed a minimum score of 400 for the GMAT for all applicants. The School of Business will also require resumes and work experience as admission criteria for all applicants. The proposal for a minimum GMAT score of 400 was approved with no dissenting vote.
Dr. Margaret Francel brought before the Council seven new computer science courses and their descriptions. The courses were:

- CSCI 631 - Privacy and Security Issues (3 credit hours)
- CSCI 672 - Human-Computer Interaction (three credit hours)
- CSCI 657 - Embedded Systems Design (three credit hours)
- CSCI 690 - Special Topics in Computing (three credit hours)
- CSCI 691 - Independent Study (Variable Credit Hours)
- CSCI 698 - Project Thesis (three credit hours)
- CSCI 699 - Research Thesis (Six credit hours.

The motion was made, seconded, and all courses were approved.

Suggestions for the CGPS commencement speaker were addressed. All suggestions are due by the end of the January, and should be sent to General Carter or Pat Ezell.

Pat Ezell reminded Council to encourage all faculty to check PONCHO for any inaccuracies on class rosters. Any inaccuracies should be reported to the CGPS office. Pat Ezell will work with joint program coordinators to try and remedy the problem of joint program rosters. Heather Anderson mentioned the upcoming CGPS survey and the revisions for the 2004-2005 CGPS catalog.

There being no further business, the meeting was adjourned.

Respectfully submitted,

Pat Ezell