The Graduate Council met in Bond Hall Room 262 on this date. Members in attendance were Dr. David Allen, Dr. John Carter, Dr. Sheila Foster, Dr. Margaret Francel, Dr. Kathy Grenier, Dr. Steven Hurd, Dr. Ray Jones, Dr. Angela LeClercq, Dr. John Moore, Dr. Mike Politano, Dr. Bob Steed, and Dr. Donald Steven. Also in attendance were ex-officio members Ms. Marcia Bonica, Ms. Sylvia Nesmith, and Dr. Bill Woosley.

The minutes of the March 4th meeting were approved as distributed.

Dr. Ray Jones presented agenda item one, proposing to revise the wording on the Graduate Council paragraph, page 50, in the 2003 Faculty Manual. The manual currently states:

“The Graduate Council is chaired by the Provost/Designee of the Provost and consists of Provost/Dean of the College, the designated representative from each school/department offering a graduate program (schools/departments with average enrollment of more than 150 students over a three-year period have one additional representative), and the Director of Library Services. The Graduate Council assumes responsibilities in the area of graduate academic programs. The Registrar and the Chair of Faculty Council are ex-officio, non-voting members. The Associate Dean of the College of Graduate and Professional Studies serves as non-voting secretary.”

The proposed change to the first sentence is “The Graduate Council is chaired by the Provost/Designee of the Provost and consists of Provost/Dean of the College, the designated representative of each graduate program (schools/departments with average enrollment of more than 150 students over a three year period have one additional representative), and the Director of Library Services…”

The implication to this change would be that all graduate programs will have representation during Graduate Council meetings. There would be no loss of members, but the addition of four voting members.

There was discussion from members concerned on updating program titles, which was done. Dr. Jones moved and Dr. Politano seconded the motion to vote on this agenda item. There was unanimous approval of the proposal.

On behalf of Dr. Earl Walker, Dr. Sheila Foster presented agenda item two, a proposal for a new graduate course in the Masters of Business Administration program. Dr. Walker’s course “Leadership in Organizations: Knowing, Learning, and Acting in Turbulent Times” has already been offered three times. The proposal is to give this course a curriculum number, rather than be listed as a 650 special topics course. Ms. Nesmith stated course number 676 was available. Dr. Foster moved to vote and Dr. Allen seconded the motion to allow this course to be named BADM 676. There was unanimous approval on the proposal.

Dr. Kathy Grenier presented agenda item three, establishment of an African-American concentration within the MA History Program. Dr. Grenier stated that requirements for
graduation will not change and that this concentration is not being offered elsewhere in this area. Dr. Steven questioned whether these courses already exist in the curriculum. Dr. Grenier noted that one course in African American history existed. Other courses, such as Civil Rights, have been offered as electives, but are not currently catalog courses. Dr. Grenier moved to vote and Dr. Allen seconded the motion. There was unanimous approval of the proposal.

Dr. Jerry Bullock, on behalf of Dr. Ouzts, presented information on the On-Line MAT program. Transition to Teaching, T3, is a program designed to launch qualified mid career professionals into the teaching profession. Currently only offered in a classroom, this program is evolving into online only as a consortium between with The Citadel, Clemson, University of South Carolina and South Carolina State. The Citadel has contributed two education courses. Dr. Allen questioned if this program would cause a competitive threat to The Citadel. Since Clemson would receive a larger impact, there would be a chance that Clemson would take over the courses currently offered by The Citadel. Dr. Allen stressed the concern that it was already difficult getting people to take courses in a classroom, but also that The Citadel’s work would benefit other institutions. Dr. Steven expressed his concern as well and asked that Dr. Bullock and Dr. Ouzts prepare more information on the program and present it at the next Graduate Council meeting.

Dr. Spencer Hurd discussed the proposal for the revised MAT in Mathematics. Materials for viewing on this subject were offered to the Council. Dr. Hurd stated that people who have an undergraduate degree in Mathematics could be exempt from certain graduate courses. However, there needs to be a verified manner for this exemption process. There is a 45 hour minimum for a master’s degree, with the average student taking 48 hours. The Graduate Council voted online to approve this proposal prior to this meeting.

In other matters, Dr. Jones informed the Council on the enrollment trends for the summer and fall terms. There has been a 6-8% increase in enrollment in graduate programs, and annually numbers have been increasing, with only slight variations due to when enrollments are counted. For this reason CGPS will standardize enrollment reporting to after drop/add when students have paid their tuition bill and it is less likely they will drop a class. Other matters Dr. Jones mentioned included the untapped market that can be beneficial to any graduate program. For example, the LowCountry Graduate Center in North Charleston has classrooms available for The Citadel to use. For departments that want to expand, using the resources from the CGPS office can be beneficial. Dr. Jones concluded with saying that he welcomes any suggestions from the Graduate Council and encourages use of the website and email.

Dr. Steven showed his enthusiasm for all the graduate programs and prompted them to open communication lines between the CGPS and graduate programs. This is especially important for schools hoping to create new programs.

There being no further business, the meeting was adjourned.

Respectfully submitted,

Dr. Ray Jones