



## MEETING MINUTES

Date of Meeting: Thursday, October 26, 2007  
 Time and Location: 11:15 a.m. Bond 295  
 Minutes Prepared By: Erica Wright

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### 1. Attendance at Meeting

Dr. Sam Hines	<b><u>Absent</u></b>
Dr. Ray Jones	Dr. Dan Ouzts
Dr. David Allen	Dr. Kathy Brown
Dr. John Carter	Dr. Steve Comer
Dr. Margaret Francel	Dr. Angie LeClercq
Dr. Sheila Foster	Dr. Kathy Richardson-Jones
Dr. Kathy Grenier	Dr. Kerry Lassiter
Dr. Will Johnson	<b><u>Ex-officio members &amp; Guests</u></b>
Dr. Rosenblum	Marcia Bonica - CGC
Dr. Bob Steed	Sylvia Nesmith -Registrar
Dr. George Williams	Katey Rabon – SGA representative
Kathy Jones – CSBA (for Dr. Bebensee)	Dr. David Trautman – Faculty Council
	Erica Wright - Recorder

### 2. Meeting Notes

#### **Call to Order**

Dr. Hines called the meeting to order at 11:15.

#### **Old Business**

The Minutes of September 6, 2007 were approved unanimously.

#### **New Business**

#### ***Information on Degree-Seeking Status for The Citadel Graduate College Students.***

- Marcia Bonica provided a brief explanation of the recent issue regarding current CGC degree-seeking admission policy and display of the student academic record. Degree-seeking students are defined by CGC as either fully accepted or accepted within their first semester of enrollment for all programs except the MBA, MA in clinical counseling and EdS in school psychology. Questions concerning this policy have arisen as the Citadel transcript can not distinguish between fully accepted students and students completing requirements in their first semester of enrollment. Also, students are being reported as fully accepted to CHE and other constituencies, including accrediting bodies.
- Discussion ensued. One immediate feasible solution would be to keep students in non-degree status until they are fully accepted into degree status. Impact of this decision would need to be carefully considered in light of enrollments (students are currently counted as

degree enrollments), financial aid, program deadlines, etc. Ms. Bonica suggested exploring reducing the time that student can take courses as a non-degree student from 12 hours to one semester in an effort to streamline the process.

- Each program director was asked to meet with Ms. Bonica individually to discuss this issue regarding their particular process by Nov 16. Detailed information was sent prior to the meeting for further detail.

***Solicitation of Ideas for Minority Recruitment & Retention***

- Dr. Johnson observed to the council that the MA in Clinical Counseling was less than 1% African American and that the program faculty are concerned that the lack of diversity is harmful to both the educational experience and the field of practice.
- Dr. Johnson asked the council for ideas on recruiting minority students.
- Increasingly higher admission requirements, lack of minorities among staff, and increasingly higher standardized test scores were mentioned as possible hindrances to minorities applying to The Citadel Graduate College.
- Dr. Hines suggested that each department build relationships with schools that have a high percentage of minorities. South Carolina State University, Benedict College, and Claflin University were proposed as colleges with a high minority population.
- Dr. Jones described CGC recruiting efforts in state HBCUs and distributed a newsclipping of efforts from the last week. He stated that he would continue to invite departments to send graduate students and faculty to school visits with CGC.
- Dr. Hines encouraged programs to attend graduate fairs and to arrange to meet with their counterparts in targeted schools.

<b>3. Action Items</b>		
<b>Action</b>	<b>Assigned to</b>	<b>Due Date</b>
Meet with Marcia Bonica to discuss how each department will handle non-degree seeking students	All graduate program directors	By November 16th
Provide all program directors with 2008 graduate fair schedule	Dr. Jones (Katie Gibson)	By August 2008