



# THE CITADEL

THE MILITARY COLLEGE OF SOUTH CAROLINA

## REQUEST FOR HIGH SCHOOL/COLLEGE TRANSCRIPT

I am applying for employment with The Citadel, Military College of South Carolina. This letter authorizes you to release a copy of my transcript. My graduation date was: \_\_\_\_\_.

\_\_\_\_\_  
Name on Transcript

\_\_\_\_\_  
Social Security Number

If a transcript is not available, please provide the following information:

- Date of graduation: \_\_\_\_\_
- Grade point average: \_\_\_\_\_
- Rank in Class: \_\_\_\_\_
- Major/Area of Study: \_\_\_\_\_

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

The requested transcript and/or information should be sent to:  
The Citadel, Military College of South  
Attention: Human Resources  
171 Moultrie Street  
Charleston, SC 29409

Rev. 11/23/05