

SPANISH 308

SPANISH BUSINESS CORRESPONDENCE

No More Monkey Business!!

Learn Models for Success

- Business Letters
- Memoranda
- E-mails
- Business Transactions



Cadet name withheld

Develop Professional Skills

- Writing
- Proofreading
- Editing
- Translation

Tuesday & Thursday

0800-0915

Classroom - TBA



Class Taught by
Dr. Zane U. Segle
Class in Spanish